



**NATIONAL PROCUREMENT COMMISSION**  
**OFFICE OF THE CHIEF EXECUTIVE OFFICER**



May 20, 2026

**Notice To : Intending Bidders for PNG Electronic Government  
Procurement (e-GP) System Project**

**RE: Background Information, Eligibility Requirements and Guidance**

The National Procurement Commission is seeking proposals for an electronic Government Procurement (e-GP) System to automate public procurement for the Independent State of Papua New Guinea. RFP No. NPC/2026/26, seeks implementation and configuration services and system modules on a Software-as-a-Service basis, with associated change management; training; hosting and support services; user acceptance testing; cybersecurity risk assessment and testing; project management; and buyer and supplier adoption support, as required.

The RFP contains functional and non-functional specifications for four lots (system modules), each with associated services, for which Bidders may bid individually, or in combination. Bidders must deliver cost-effective, easy-to-use digital solutions in English, consistent with the Digital Government Act 2022, the Electronic Transactions Act 2021 and PNG data-sovereignty requirements. The lots are:

- **Lot 1 — e-Tendering:** Covers Procurement Planning; Supplier portal for supplier registration, Procurement Notices and Documents; e-Quotations; e-Tendering and e-Bidding; e-Evaluation and Contract Award; Dynamic Negotiations and e-Auctions; Supplier and Buyer rights Management; Communication and Collaboration; administration and audit; plus support for defined data standards including OCDS, UNSPSC, and GIS location-based data for deliveries to areas without formal addresses.
- **Lot 2 — Contract Lifecycle Management:** Covers contracts and master agreement templates, drafting/negotiation from tender data, signature workflows, central contract register, variation and amendment management, performance monitoring and integration with Lots 1 and 4.
- **Lot 3 — e-Marketplace and Catalogues:** Provides an online marketplace and catalogue system for routine, lower-value, higher-volume purchases, including supplier catalogues, buyer ordering workflows, integration with purchase-to-pay arrangements and SME participation support.
- **Lot 4 — Data Warehouse and Reporting:** Provides a central data warehouse drawing data from Lots 1, 2 and 3, expenditure reporting, analytics, dashboards and monitoring tools, and integration with other PNG eGovernment systems including IFMIS, the IPA Register of Companies and the Tax Information System.



The lots/modules will preferably be supplied on an enterprise license basis to be used by all Government agencies at national, provincial, and district levels covered by the National Procurement Act 2018 (as amended). The modules are intended to support lower and higher value procurement, including NPC's procurement process for tenders over PGK 1 Million. The Initial Contract Term offered is three years from Operational Acceptance, potentially followed by two extension terms (of three and four years) at NPC's discretion.

### Minimum Qualifying Criteria

To qualify for award, Bidders must satisfy the criteria in the RFP including the following:

- *Annual turnover:* required **average** annual turnover over the past three years of **PGK8 million** if bidding for all four Lots, or **PGK 4 million** if bidding for a single Lot. Non-PGK turnover figures are converted at the Bank of Papua New Guinea exchange rate published on the day Bids are opened.
- *Customer references:* two current customer references for engagements of similar nature and complexity, completed within the last three years as **Prime Contractor, at least one of which must be a Sovereign Government or Government Agency**. The government prefers that at least one of the two references is for a centralised system used by another government, or a large government / state agency managing procurement undertaken by subsidiary bodies.
- *Manufacturer's or Licensor's Authorisation:* where the Bidder does not produce or own the System, a Manufacturer's or Licensor's Authorisation Letter must be submitted.

### Hosting and bidding arrangements

Bidders must propose at least one of three Hosting Options: A (on-premises at NPC offices in Port Moresby); B (PNG-based commercial or government datacentre); or C (offshore Software-as-a-Service, subject to prior written approval by NPC and DICT under PNG data-sovereignty and DICT hosting policies). NPC reserves the right to award contracts for one or more Lots, in any combination, based on best overall value to the State. Please note that the budget for this project is confidential and will not be declared. All communications on this project must be sent through the email: [e-GP@npc.gov.pg](mailto:e-GP@npc.gov.pg). Any bidder attempting to communicate outside this route to seek additional information may be declared ineligible and excluded from the bidding process.

### Eligibility Criteria

Each Bidder must demonstrate that it; is registered in its country of origin; is free from insolvency or bankruptcy; has legal capacity to contract; is current with PNG tax and social-charge obligations with supporting evidence includes Certificate of Company Registration (or PNG Certificate of Foreign Enterprise, or Certificate of Compliance and TIN from IRC for PNG-registered Bidders); can supply three years of audited financial reports to evidence solvency and must disclose relevant litigation history. A Bidder may be a natural person, private entity or government-owned entity, individually or as a joint venture, consortium or association. Bidders must be legally registered in their country of origin and, on award, comply with all PNG business-registration requirements. Members of a joint venture will be jointly and severally liable; the JV must appoint a Member-in-Charge and its composition cannot be altered without the Agency's prior consent.

Bidders will be ineligible if sanctioned by any Multilateral Development Bank; convicted within the last year of, or under indictment for, a criminal offence involving corruption or similar misconduct; has litigation or arbitration awards against it for similar System and related Services; or is from a



country which is sanctioned under an international agreement to which PNG is a signatory, or a UN Security Council Chapter VII resolution.

### Frequently Asked Questions – Document Fee

**Q. What is the purpose of the document fee?**

**A.** The document fee is in line with established practice in Papua New Guinea. Fees of this order are regularly charged on PNG public tenders and on procurement across the Pacific. The fee contributes to the direct administrative cost of issuing the tender — document preparation, supplier registration, the Supplier Briefing on 25 May 2026, written Q&A responses circulated to all registered Bidders, and the secure online distribution channel established for this procurement. It also provides an audit trail showing which firms received the bidding documents, supporting the transparency requirements of the National Procurement Act 2018 (as amended).

**Q. Is the fee refundable?**

**A.** No. The administrative costs the fee offsets are incurred by NPC at the point the documents are issued, regardless of whether a Bidder subsequently chooses to submit a proposal or is successful.

**Q. Is this fee a bond or security?**

**A.** No. The document fee is distinct from the Performance Security required of the successful Bidder, and from the Bid-Securing Declaration that accompanies every proposal. Those are separate instruments serving separate purposes, all set out in the RFP.



.....  
**Joe Sapa**

Chief Executive Officer

